

# **ANNUAL GENERAL MEETING 2017**

**To be held at the Helensburgh Sailing Club on  
Saturday 2<sup>nd</sup> September 2017 at 6.45pm.**

**All club members and parents are invited.**

## Agenda

- 1) Presidents Remarks
- 2) Apologies for Absence
- 3) Approval of Minutes from previous AGM and matters arising
- 4) Secretary Report
- 5) Head Coach Report
- 6) Financial Report
- 7) Proposed Changes to Constitution
- 8) Proposed Changes to Bye-Laws (BL) - if any received
- 9) Election of Management Committee Members
- 10) Appointment of an Independent Examiner
  - a. Ian Docherty MBA FCCA has confirmed his willingness to continue as Independent Examiner for the Accounts of the Club.
- 11) Other relevant business

**The Secretary  
Helensburgh Amateur Swimming Club  
1<sup>st</sup> August 2017**

## **Appendix A**

### **Changes to the Club Constitution and Bye-Laws**

In accordance with Clause C5.1.5 of the club constitution, any Club Member who wishes to introduce a change to the Club Constitution or the Club Bye-Laws (referred to as a “Notice of Motion”) should submit their request in writing to the Club Secretary (Mandy McClenaghan), no later than Saturday 19<sup>th</sup> August. Any such request must be signed by two members of the club eligible to vote.

Details of any requests received will be posted on the notice board of the Club at the Helensburgh Swimming Pool.

## Appendix B

### Nominations for the Management Committee

One of the main purposes of the AGM is to ensure that there are sufficient Officials of the Club and Members of the Management Committee to facilitate the smooth running of the Club.

The proposed Committee Members are:

|                          |                   |                        |                 |
|--------------------------|-------------------|------------------------|-----------------|
| President                | Ryan Kerr         | Vice President         |                 |
| Secretary                | Ruth Cummings     | Treasurer              | Lee Humphries   |
| Gala Convenor External   | Doreen Carmichael | Gala Convenor Internal | Mark Parsons    |
| Child Protection Officer | Alison Sheen      | Membership Secretary   | Elizabeth Brown |
| Training Co-ordinator    |                   |                        |                 |

Proposed Other Officials are:

|                      |                |                          |                  |
|----------------------|----------------|--------------------------|------------------|
| Social Co-ordinator  | Gemma Peace    | Fundraising Co-ordinator | Sandy Stewart    |
| Publicity Officer    | Lesley Johnson | Kit Sales Co-ordinator   | Janine Mcfarlane |
| Website Co-ordinator | Peter Brown    | Trophy Convenor          | Aileen Baird     |
| Head Coach           | Karena Caskie  |                          |                  |

Do you know of anyone who wishes to volunteer to be on the Committee? If so please contact the club secretary (Mandy McClenaghan) as soon as possible.

Mandy McClenaghan can be contacted on any Club Night or email [mandy.mcc@btinternet.com](mailto:mandy.mcc@btinternet.com)

**PARENTS – WE NEED YOUR HELP**

**PLEASE STEP FORWARD AND VOLUNTEER TO  
BE A COMMITTEE MEMBER**

**AND HELP YOUR SWIMMING CLUB**